

CVRDMARSWEB



PARCEL TAX ROLL REVIEW PANEL

Thursday, February 18, 2021

Minutes of the meeting of the Comox Valley Regional District Parcel Tax Roll Review Panel held on February 18, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:34 am.

MINUTES

Present:

Chair:	B. Leigh	Oyster Bay – Buttle Lake (Area D)
Members:	E. Grieve	Puntledge/Black Creek (Area C)
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	A. Hamir	Lazo North (Area B)
Staff:	M. Foort	Chief Financial Officer
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

ATTENDANCE:

With the exception of Director Grieve, all directors attended the meeting by electronic means.

Also in attendance at the meeting were K. Douville and E. Hibberd. CVRD.

ELECTION OF THE PANEL CHAIR:

L. Dennis, Manager of Legislative Services, called the meeting to order and opened the floor to nominations for the position of Chair of the Parcel Tax Roll Review Panel. At the close of nominations, Director Leigh was the only nomination and as such was declared chair by acclamation.

Chair Leigh assumed the role of presiding member at 9:36 am.

RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

REPORTS:

OVERVIEW OF THE PARCEL TAX ROLL REVIEW PROCESS

A. Hamir/D. Arbour: THAT the information provided by M. Foort, Chief Financial Officer and Parcel Tax Collector, regarding the parcel tax roll review process be received.

208 Carried

D. Arbour/A. Hamir: THAT staff prepare a report regarding the implications of parcel tax for areas in transition to converting to Comox Valley Regional District services.

208 Carried

2021 PARCEL TAX ROLL

D. Arbour/E. Grieve: THAT the parcel tax roll for the following service areas be received:

- a) Black Creek/Oyster Bay Water Local Service Area - 771
- b) Black Creek/Oyster Bay Water Local Service Area - 772
- c) Comox Valley Water Local Service Area
- d) Courtenay Flats Drainage Service 1
- e) England Road Water Service Parcel Tax
- f) Greaves Crescent Water Service
- g) Jackson Drive Sewer Service
- h) King Coho Wastewater Service Parcel Tax
- i) Royston Water Service
- j) Baynes Sound, Electoral Areas B and C Parks and Greenways Service
- k) Sandwich Water Service

208 Carried

CORRECTION OF THE ROLL BY THE COLLECTOR, IF REQUIRED

M. Foort, Chief Financial Officer and parcel tax collector, advised that there were no corrections of the roll required.

LETTERS OF COMPLAINT IF RECEIVED AT LEAST 48 HOURS PRIOR TO THE SITTING OF THE ROLL REVIEW PANEL

M. Foort, Chief Financial Officer and parcel tax collector, advised that there were no letters of complaint received.

AUTHENTICATION OF THE PARCEL TAX ROLL

E. Grieve/D. Arbour: THAT the 2021 parcel tax roll for:

- a) Black Creek/Oyster Bay Water Local Service Area - 771
- b) Black Creek/Oyster Bay Water Local Service Area - 772
- c) Comox Valley Water Local Service Area
- d) Courtenay Flats Drainage Service
- e) England Road Water Service Parcel Tax
- f) Greaves Crescent Water Service
- g) Jackson Drive Sewer Service
- h) King Coho Wastewater Service Parcel Tax
- i) Royston Water Service
- j) Baynes Sound, Electoral Areas B and C Parks and Greenways Service
- k) Sandwich Water Service

be declared authenticated pursuant to section 206 of the Community Charter.

208 Carried

TERMINATION:

D. Arbour/A. Hamir: THAT the meeting terminate.

208 Carried

Time: 9:46 am.

Confirmed by:

Brenda Leigh
Chair

Certified Correct:

Lisa Dennis
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Recording Secretary